

# ZOOMGRANTS APPLICATION TIPS

Need help navigating ZoomGrants? See some helpful tips below. If you are having issues with the website itself or signing in, please contact ZoomGrants support team directly at [Questions@ZoomGrants.com](mailto:Questions@ZoomGrants.com)

**1**

## USE GOOGLE CHROME

- Your browser matters. ZOOMGrants seems to work best while using Google Chrome as the browser.

**2**

## ONLY ONE ACCOUNT CAN SUBMIT

- The username and password used to initiate the application is the only username and password that can submit the application.
- Note: If selected for funding, you will need to maintain login information and access to the application portal for the duration of the grant cycle.

**3**

## SUBMITTING TWO APPLICATIONS?

- Log on to ZOOMGrants to complete and submit a pre-application. Log out of ZOOMGrants and close the internet browser. After an email confirmation is received indicating the Pre-Application was approved or declined, log back in to ZOOMGrants to complete a second Pre-Application.

**4**

## CHECK YOUR SPAM FOLDER!

- Sometimes our emails may go to your Spam folder - please check for them! Grants Coordinators (GC) may request further information and it is imperative that communication is timely.

**5**

## SUBMIT YOUR APPLICATION EARLY!

- You may submit your application(s) any time prior to the due date. Clark County is not responsible for any online submission issues related to your internet connectivity or computer system limitations.

**6**

## NEED TECHNICAL HELP?

- If you need help with your account, including help with forgotten passwords or usernames, please contact ZOOMGrants customer service directly by emailing [Questions@ZoomGrants.com](mailto:Questions@ZoomGrants.com)
- Your GC is unable to help with the technical aspects of the application process